

Independent Evaluation and Audit Services (IEAS)
UN WOMEN Global Evaluation Quality Assessment and Rating



Rating Scale	Very Good	Good	Fair	Unsatisfactory	Reviewer Guidance :
Rating explanation	The report can be used with high level of confidence and is considered a good example.	The report can be used with certain degree of confidence.	Partially meets requirements with some missing elements. The report can be used with caution.	Misses out the minimum quality standards.	<ul style="list-style-type: none"> - Overall reports are rated against a four-point scale (Very Good, Good, Fair and Unsatisfactory), which is an aggregated rating of eight parameters. - Each overarching parameter is rated against a four-point scale (Fully, Mostly, Partially and Not at all). - Parameters such as evaluation methodology, findings, conclusions and recommendations are given more weight. - Executive feedback - provide summary of the extent to which the report meets or fails to meet the criteria provided under each parameter. Please also include suggestions on how to improve future evaluation practice. The overall review, rating and executive feedback will be provided to the evaluation commissioning office.
Parameter Weight (%)	1: Object and context 2: Purpose, objectives and scope 3: Methodology 4: Findings 9: Disability Inclusion (bonus points)	5 5 15 20 5	5: Conclusions and lessons learned 6: Recommendations 7: Gender Equality and Human Rights (UN-SWAP) 8: Report presentation	20 15 10 10	<p><i>Are weightings equal to 100% (excluding a DI criteria)?</i></p> <p>OK</p>

PART I: REPORT DETAILS

Report title	"Let it Not Happen Again" evaluation			Geographical Coverage	National
Sequence number	10	Evaluators	[Female] : [Male]	Year	2024
Region	Eastern and Southern Africa	Country(ies)	Kenya	Type of intervention evaluated	Programme
Portfolio Budget (USD)		Evaluation Budget (USD)		Reviewer	C. Marcondes
Strategic Plan Thematic Area (select all that apply)	Prevent VAW&G and			Review Date	10 July 2024

PART II: THE EIGHT KEY PARAMETERS

SECTION 1: OBJECT AND CONTEXT OF THE EVALUATION (weight 5%)

RATING

Very Good

Does the report present a clear and full description of the 'object' of the evaluation?

92%

Executive Feedback on Section 1

1.1 The report clearly specifies the **object** of the evaluation, and provides a clear and complete description of the intervention's original logic (e.g. expected results chain or theory of change), timeframe, intended beneficiaries by type, geographic location(s) as well as the planned budget of the intervention.

Mostly

The description of the evaluation object is mostly complete, taking into consideration the information presented in the Annex, including the various results frameworks. Information on the budget is included along with beneficiaries but more details about the ToC should have been included upfront. The context is well explained and contains good information about the factors that explains the need for the project. A clear description of the key stakeholders and their involvement in the project is also included along with information about the timeline and the project implementation status.

Note: Please address all aspects of this sub-criteria. If the project did not have a ToC, clearly outline the expected results of the intervention and how the activities were expected to lead to the results.

1.2 The **context** includes factors that have a direct bearing on the object of the evaluation: social, political, economic, demographic and institutional. This also includes explanation of the contextual gender equality and human rights issues, roles, attitudes and relations.

Fully

Note: This section should be concise but sufficient to cover key contextual issue.

1.3 The **key stakeholders** involved in the implementation, including the implementing agency(ies) and partners, other stakeholders and their roles are described.

Fully

Note: Remember to include not only a list of partners but also a description of their main activities and/or the role they had in the implementation of the intervention in the body of report. Detailed description and stakeholder analysis can be provided in annexes.

1.4 The report identifies any changes in the **timeframe and/or implementation plans** (e.g. original plans, strategies, logical frameworks), provides an explanation for these and for any implications these may have had regarding the evaluation.

Fully

Note: Remember to identify the implementation status of the object, including its phase of implementation and any significant changes.

SECTION 2: PURPOSE, OBJECTIVES AND SCOPE (weight 5%)

RATING

Very Good

Are the evaluation's purpose, objectives and scope sufficiently clear to guide the evaluation?

100%

Executive Feedback on Section 2

2.1 **Purpose, objectives and use of evaluation:** The evaluation report provides a clear explanation of the purpose and the objectives of the evaluation, including the intended use and users of the evaluation and how the information will be used.

Fully

The purpose, objectives and use and are well explained. The scope of evaluation is also well described.

2.2 **Evaluation Scope:** The evaluation report provides a clear description of the scope of the evaluation, including a description of the timeframe and outputs/outcomes covered, and not covered (thematically, geographically etc.) as well as the reasons for this scope (e.g. specifications by the ToR, lack of access to particular geographic areas for political or safety reasons at the time of the evaluation, lack of data/evidence on particular elements of the intervention).

Fully

SECTION 3 : METHODOLOGY (weight 15%)

RATING

Very Good

Is the methodology used for the evaluation clearly described and appropriate, and the rationale for the methodological choice justified?

100%

Executive Feedback on Section 3

3.1 **Methodology:** The report provides a complete description of the methods used for data collection and analysis, the chosen evaluation criteria and evaluation questions, and demonstrate that the methods chosen are appropriate to inform the responses to the criteria and questions.

Fully

The methodology section contains a good overview of the methods used for data collection and analysis as well as the evaluation criteria and questions. The information in the Annex helps to show that the methods were appropriate to provide responses to evaluation questions. The methods were appropriate for the triangulation, analysis and assessments of GE/HR specific results. The sampling strategy is also well explained and demonstrate that a good number and a variety of stakeholders and beneficiaries were consulted, as appropriate for the evaluation. Stakeholder consultation process was

Note: An evaluation matrix containing the evaluation questions in each evaluation criteria, the indicators, the data sources and methods for data collection is useful to show these, but it is still important to include some explanations in the body of the document to clearly demonstrate that the methods are appropriate for triangulation. Remember to keep this section succinct and use annexes to provide detailed information.

<p>3.2 Data collection, analysis and sampling: The report clearly describes the tools used for data collection and the rationale for their selection as well as the sampling strategy and methods used for data analysis. The report includes discussion of how the mix of data sources was used to obtain a diversity of perspectives, to guide the assessments of GE/HR specific results and to ensure data accuracy and completeness.</p> <p><i>Note: Please describe not only the types of data collection tools used (e.g. surveys, KIIs, desk review) but also how the data was collected (where, when, who, how) and what steps were taken to analyze it. Remember to include a description of original sampling strategy and the extent to which it covers the range of stakeholders involved in the intervention, with a clear justification of the selection of the targeted sample. Use annexes to provide detailed description.</i></p>	Fully	<p>generally explained but showed the rationale for selecting each consultation methods. References to adherence to ethics and specific evaluation standards (e.g. UNEG guidelines) during the evaluation are included. Limitations are well presented.</p>
<p>3.3 Stakeholders Consultation: The evaluation report gives a complete description of the stakeholder consultation process in the evaluation, including the rationale for selecting the particular level and activities for consultation.</p> <p><i>Note: Include a stakeholder mapping, showing that the consultation process was comprehensive to assure the reader that the selection of KIIs and/or survey participants was appropriate and representative of the universe of project stakeholder (in line with descriptions under item 1.3 above). Use annexes to provide detailed description.</i></p>	Fully	
<p>3.4 Limitations: The report presents a clear and complete description of limitations and constraints faced by the evaluation and if/how these were mitigated (e.g. gaps in the evidence, biases due to limits in stakeholder consultations, etc.).</p>	Fully	
<p>3.5 Ethics: The evaluation report makes explicit references to the ethical obligations of the evaluators and shows evidence that data collection and tools adhered to these ethical principles, (e.g. mechanisms and measures were implemented to ensure that the evaluation process conformed to relevant ethical standards, including but not limited to, informed consent of participants, confidentiality and avoidance of harm considerations).</p> <p><i>Note: Mentioning/referencing UNEG standards in the report does not amount to sufficient evidence that the data was actually collected with sensitivity to ethics and discrimination. It is a good practice to provide a clear explanation as to how the evaluation adopted these, showing examples of tools and processes used were sensitive to ethical considerations (e.g. consent, confidentiality) and were not discriminatory against particular group's participation (i.e. were interviews or focus groups held in a location, at a time, in a setting, using language/translation, that is appropriate and respectful; and facilitates the participation of a full range of stakeholders). Use annexes to provide detailed description.</i></p>	Fully	

SECTION 4: FINDINGS (weight 20%)	Rating	Very Good
Are the findings well substantiated, clearly presented, relevant and based on evidence?	80%	Executive Feedback on Section 4
4.1 Findings are presented with clarity, logic and coherence (e.g. avoid ambiguities). <i>Note: It is a good practice to clearly outline the findings in the report, preferably using a "set" of findings statements, with clear articulation and conciseness, followed by substantiation and full demonstration of the evidence used to formulate the findings' statements.</i>	Mostly	The finding statements are generally presented logically, clearly and concisely. Even though all evaluation questions are presented in the body of the report, not all of them are addressed consistently. Also, some of the findings statements (in the effectiveness section, particularly) are not as clearly stated and the data presented in the substantiation (e.g. Table 7 - outcome level) are also not clear and sometimes the sources for the figures are not included. The ratings consider that the report contains a clear narrative supporting these effectiveness findings (e.g. Finding #6). The analysis contains in-depth assessments of progress made towards outcome level results (beyond completion of activities and targets) as well as cause and effects associated with them.
4.2 The evaluation findings are well substantiated, and provide sufficient levels of high quality evidence to systematically address the evaluation questions and criteria. <i>Note: Ensure the findings narrative are consistent with the findings statements and fully back the statement, showing the evidence and triangulation clearly.</i>	Mostly	
4.3 Findings reflect systematic and appropriate analysis and interpretation of the data; they are free from subjective judgments. <i>Note: in addition to describing the implementation of activities and completion of outputs, include an analysis of their contributions towards the intervention outcomes.</i>	Fully	
4.4 Are cause and effect links between an intervention and its end results explained and any unintended results highlighted? <i>Note: Remember to include information on both the cause/effect links and unintended results</i>	Fully	
SECTION 5: CONCLUSIONS AND LESSONS LEARNED (weight 20%)	Rating	Very Good
Are the conclusions clearly presented based on findings and substantiated by evidence?	85%	Executive Feedback on Section 5
5.1 Conclusions are well substantiated by the evidence presented and are logically connected to evaluation findings. <i>Note: Conclusions are not summaries of findings but they are formulated from the analysis and interpretation of the findings, giving meaning to them.</i>	Fully	An excellent set of Conclusions is included summarizing the findings and aligned with the evaluation criteria, clearly connected to the findings. They contain a good balance of strengths and weakness and, insights and analysis beyond the findings. However, not all of the issues covered in the recommendations have been directly object of focus in the conclusions. Some good lessons are presented and show the intervention's experiences but more details should have been included to enable their application in other contexts/projects.
5.2 The conclusions reflect reasonable evaluative judgments that add insight and analysis beyond the findings. <i>Note: Conclusions should provide explanations for the findings and form the basis for recommending actions or decisions that are consistent with the conclusions.</i>	Mostly	
5.3 Conclusions present the strengths and weaknesses of the object (policy, programmes, projects or other intervention) being evaluated, based on the evidence presented and taking due account of the views of a diverse cross-section of stakeholders.	Fully	
5.4 Lessons Learned: When presented, the lessons learned section stems logically from the findings, presents an analysis of how they can be applied to different contexts and/or different sectors, and takes into account evidential limitations such as generalizing from single point observations. <i>Note: The lessons learned from an evaluation comprise the new knowledge gained from the particular circumstance (initiative, context outcomes and even evaluation methods) that is applicable to and useful in other similar contexts. They should demonstrate the intervention experience and be generalized to enable applicability by other interventions.</i>	Mostly	
SECTION 6: RECOMMENDATIONS (weight 15%)	Rating	Very Good
Are the recommendations relevant, useful, actionable and clearly presented in a priority order?	100%	Executive Feedback on Section 6

<p>6.1 Recommendations are well grounded on the evaluation, logically derived from the findings and/or conclusions.</p> <p><i>Note: The recommendations should be complete in number and depth, reflecting the analysis in the findings and conclusions and address the issues identified earlier.</i></p>	Fully	<p>A good set of recommendations are presented. They are clearly connected to the conclusions and are action-oriented, with steps/action towards addressing the issues they are supposed to tackle. There are references to the process as well as prioritization.</p>
<p>6.2 The report describes the process followed in developing the recommendations including consultation with stakeholders.</p> <p><i>Note: Include a relevant explanation on the extent to which the evaluation participants were specifically consulted for the formulation of the recommendations and/or the level of participation of stakeholders in this evaluation stage.</i></p>	Fully	
<p>6.3 Recommendations are clear, realistic (e.g. reflect an understanding of the subject's potential constraints to follow-up) and actionable.</p>	Fully	
<p>6.4 Clear prioritization and/or classification of recommendations to support use.</p>	Fully	

SECTION 7: GENDER AND HUMAN RIGHTS (weight 15%)	Score	Meets Requirements
<p>Does the evaluation meet UN SWAP evaluation performance indicators? <i>Note: this section will be rated according to UN SWAP standards.</i></p>	100%	Executive Feedback on Section 7
<p>7.1 GEWE is integrated in the evaluation scope of analysis and evaluation criteria and questions are designed in a way that ensures GEWE related data will be collected.</p> <p><i>Note: Refer to the UNEG UN-SWAP Evaluation Performance Indicator Technical Note for guidance on this section.</i></p>	Fully integrated (3)	<p>GEWE is fully integrated in the evaluation scope. Even though there is no assessment of data on specific gender results, the evaluation scope integrates gender as a criterion and evaluation questions related to gender/HR are included. Methodology was fully gender-responsive. The report refers to gender-responsive methodology and contains an overview of what it entailed. The methodology uses mixed data collection methods, which are comprehensive and appropriate for the triangulation, analysis and assessments of GE and HR specific results. Also, references are included regarding adherence to ethics or specific evaluation standards (e.g UNEG Guidelines) during the evaluation design and conduct. Gender analysis is fully reflected in the report. Background section contains analysis of the gender issues to be addressed and findings contain gender-related analysis. Unanticipated effects were identified. GEWE aspects are also included in the conclusions and recommendations.</p>
<p>7.2 A gender-responsive methodology, methods and tools, and data analysis techniques are selected.</p> <p><i>Note: it is not enough to simply describe the methodology as "gender-responsive", it is important to demonstrate that the data collection and analysis integrated gender considerations; that data was collected disaggregated by sex; that methods/tools were designed to enable GEWE assessments; and/or that processes employed (i.e. sampling, triangulation, validation) ensured inclusion and enabled data for GEWE analysis</i></p>	Fully integrated (3)	
<p>7.3 The evaluation findings, conclusions and recommendation reflect a gender analysis.</p> <p><i>Note: Please address all aspects of this sub-criterion</i></p>	Fully integrated (3)	
SECTION 8: THE REPORT PRESENTATION (weight 10%)	Rating	Very Good
<p>Is the report well structured, written in accessible language and well presented?</p>	83%	Executive Feedback on Section 8
<p>8.1 Report is logically structured, concise and of reasonable length, well written and presented with clarity and coherence (e.g. the structure and presentation is easy to identify and navigate (numbered sections, clear titles and subtitles, context, purpose and methodology would normally precede findings, which would normally be followed by conclusions, lessons learned and recommendations) and is written in accessible language with minimal grammatical, spelling or punctuation errors.</p> <p><i>Note: Reasonable length for project/programme and CPE evaluations is about 40 pages (excluding Annexes 60 pages); and 50 pages for institutional and thematic evaluations (excluding Annexes 60 pages).</i></p>	Mostly	<p>Report is complete and well presented, with appropriate structure. The report is long and should also be shortened to about 40 pages in length to encourage evaluation use. The list of tables and figures do not include page numbers. Most key annexes are included but the list of those interviewed is missing (even though the stakeholder mapping is included in the Annex). The Annexes are presented in a separate volume. It is preferable to keep them in the main report, to ensure completeness (there were no deductions related to this).</p>
<p>8.2 The title page and opening pages provide key basic information on the name of evaluators and, timeframe of the evaluation, date of report, location of evaluated object, names and/or organization(s) of the evaluator(s), name of organization commissioning the evaluation, table of contents including, as relevant: tables, graphs, figures, annexes-; list of acronyms/abbreviations, page numbers.</p>	Fully	
<p>8.3 The Executive Summary is a stand-alone section that includes an overview of the intervention, evaluation purpose, objectives and intended audience, evaluation methodology, key findings, conclusions and recommendations. The Executive summary should be reasonably concise.</p> <p><i>Note: Executive Summaries should be maximum 5-6 pages long</i></p>	Fully	
<p>8.4 Annexes should be of reasonable length and include, when not present in the body of the report: ToR, evaluation matrix, list of interviewees, list of site visits, data collection instruments (such as survey or interview questionnaires), list of documentary evidence. Other appropriate annexes could include: additional details on methodology, copy of the results chain, information about the evaluator(s).</p> <p><i>Note: Annexes should be maximum 60 pages long.</i></p>	Mostly	
Additional Information		
<p>Identify aspects of good practice of the evaluation</p> <p><i>Note: This section is to be populated by the QA Reviewer only, based on the overall Evaluation Report. No need to identify specific elements related to this section.</i></p>	The evaluation report refers to adherence to the GERAAS and UNEG standards.	

<p>[Piloting] SECTION 9: DISABILITY INCLUSION (weight: 5%) <i>* The score for Section 9 will be 'bonus points' (5%), on top of the existing 100% weight. ** Assessment is based on the UN Disability Inclusion (For further details, please refer to Technical Notes on Entity Accountability Framework).</i></p>	<p>SCALE (No, Partially, Yes)</p>	<p>OVERALL ASSESSMENT for DISABILITY INCLUSION (Missing, Partial, Sufficient)</p>
<p>Does the evaluation include consideration of disability inclusion?</p>		<p>Sufficient</p>
<p>9.1 The evaluation questions include references to disability inclusion.</p>	<p>Yes</p>	<p>Qualitative Feedback (Please highlight any findings on disability inclusion): Disability inclusion is among the evaluation questions. The methodology contains references to the limitations related to people with disabilities. The topic was covered in lessons learned, but not specifically discussed in findings, conclusions and recommendations.</p>
<p>9.2 The evaluation methodology includes references to disability inclusion.</p>	<p>Yes</p>	
<p>9.3 The Evaluation findings, conclusions and/or recommendations contain references to disability inclusion.</p>	<p>Partially</p>	

PART III: THE OVERALL RATING

Key Guiding Question	Total weighted score %	Overall Rating	Other reviewer's comments
Is this a credible report that addresses the evaluation purpose and objectives based on evidence, and that can therefore be used with confidence?	95.07	Very Good	This is an excellent evaluation report. It contains some good analysis and assessments based on solid methodology. A good set of findings, conclusions and recommendations are included along with valuable lessons learned.