

Independent Evaluation and Audit Services (IEAS)
UN WOMEN Global Evaluation Quality Assessment and Rating



Rating Scale	Very Good	Good	Fair	Unsatisfactory	Reviewer Guidance :
Rating explanation	The report can be used with high level of confidence and is considered a good example.	The report can be used with certain degree of confidence.	Partially meets requirements with some missing elements. The report can be used with caution.	Misses out the minimum quality standards.	- Overall reports are rated against a four-point scale (Very Good, Good, Fair and Unsatisfactory), which is an aggregated rating of eight parameters. - Each overarching parameter is rated against a four-point scale (Fully, Mostly, Partially and Not at all). - Parameters such as evaluation methodology, findings, conclusions and recommendations are given more weight. - Executive feedback - provide summary of the extent to which the report meets or fails to meet the criteria provided under each parameter. Please also include suggestions on how to improve future evaluation practice. The overall review, rating and executive feedback will be provided to the evaluation commissioning office.
Parameter Weight (%)	1: Object and context	5	5: Conclusions and lessons learned	20	Are weightings equal to 100% (excluding a DI criteria)? OK
	2: Purpose, objectives and scope	5	6: Recommendations	15	
	3: Methodology	15	7: Gender Equality and Human Rights (UN-SWAP)	10	
	4: Findings	20	8: Report presentation	10	
	9: Disability Inclusion (bonus points)	5			

PART I: REPORT DETAILS

Report title	End of Program Evaluation Women's Leadership, Empowerment, Access, and Protection (LEAP 2)			Geographical Coverage	National
Sequence number	33	Evaluators	[Female] [Male]	Year	2023
Region	Eastern and Southern Africa	Country(ies)	Somalia	Type of intervention evaluated	Project
Portfolio Budget (USD)		Evaluation Budget (USD)		Reviewer	C. Marcondes
Strategic Plan Thematic Area (select all that apply)	Women's access to			Review Date	15 December 2023

PART II: THE EIGHT KEY PARAMETERS		
SECTION 1: OBJECT AND CONTEXT OF THE EVALUATION (weight 5%)	RATING	Very Good
Does the report present a clear and full description of the 'object' of the evaluation?	100%	Executive Feedback on Section 1
<p>1.1 The report clearly specifies the object of the evaluation, and provides a clear and complete description of the intervention's original logic (e.g. expected results chain or theory of change), timeframe, intended beneficiaries by type, geographic location(s) as well as the planned budget of the intervention.</p> <p><i>Note: Please address all aspects of this sub-criteria. If the project did not have a ToC, clearly outline the expected results of the intervention and how the activities were expected to lead to the results.</i></p>	Fully	The intervention is well described with information on the budget, activities, stakeholders, intended beneficiaries. The context is also clearly described and key informants role is well explained. Information the timeline and implementation status is also provided.
<p>1.2 The context includes factors that have a direct bearing on the object of the evaluation: social, political, economic, demographic and institutional. This also includes explanation of the contextual gender equality and human rights issues, roles, attitudes and relations.</p> <p><i>Note: This section should be concise but sufficient to cover key contextual issue.</i></p>	Fully	
<p>1.3 The key stakeholders involved in the implementation, including the implementing agency(ies) and partners, other stakeholders and their roles are described.</p> <p><i>Note: Remember to include not only a list of partners but also a description of their main activities and/or the role they had in the implementation of the intervention in the body of report. Detailed description and stakeholder analysis can be provided in annexes.</i></p>	Fully	
<p>1.4 The report identifies any changes in the timeframe and/or implementation plans (e.g. original plans, strategies, logical frameworks), provides an explanation for these and for any implications these may have had regarding the evaluation.</p> <p><i>Note: Remember to identify the implementation status of the object, including its phase of implementation and any significant changes.</i></p>	Fully	
SECTION 2: PURPOSE, OBJECTIVES AND SCOPE (weight 5%)	RATING	Very Good
Are the evaluation's purpose, objectives and scope sufficiently clear to guide the evaluation?	100%	Executive Feedback on Section 2
<p>2.1 Purpose, objectives and use of evaluation: The evaluation report provides a clear explanation of the purpose and the objectives of the evaluation, including the intended use and users of the evaluation and how the information will be used.</p>	Fully	The purpose, objectives, use and scope of evaluation are clearly outlined.
<p>2.2 Evaluation Scope: The evaluation report provides a clear description of the scope of the evaluation, including a description of the timeframe and outputs/outcomes covered, and not covered (thematically, geographically etc.) as well as the reasons for this scope (e.g. specifications by the ToR, lack of access to particular geographic areas for political or safety reasons at the time of the evaluation, lack of data/evidence on particular elements of the intervention).</p>	Fully	
SECTION 3 : METHODOLOGY (weight 15%)	RATING	Very Good
Is the methodology used for the evaluation clearly described and appropriate, and the rationale for the methodological choice justified?	100%	Executive Feedback on Section 3
<p>3.1 Methodology: The report provides a complete description of the methods used for data collection and analysis, the chosen evaluation criteria and evaluation questions, and demonstrate that the methods chosen are appropriate to inform the responses to the criteria and questions.</p> <p><i>Note: An evaluation matrix containing the evaluation questions in each evaluation criteria, the indicators, the data sources and methods for data collection is useful to show these, but it is still important to include some explanations in the body of the document to clearly demonstrate that the methods are appropriate for triangulation. Remember to keep this section succinct and use annexes to provide detailed information .</i></p>	Fully	The methodology is well described and the detailed information in the Annex helps to show that the methods were appropriate to provide responses to evaluation questions. The methods seem appropriate for the triangulation, analysis and assessments of GE/HR specific results. The data collection, analysis and sampling have been summarized and demonstrate that the lines of evidence and data used were complete and covered the range of the stakeholders participating in the programme. References to adherence to ethics and specific evaluation standards (e.g. UNEG guidelines) during the evaluation are

<p>3.2 Data collection, analysis and sampling: The report clearly describes the tools used for data collection and the rationale for their selection as well as the sampling strategy and methods used for data analysis. The report includes discussion of how the mix of data sources was used to obtain a diversity of perspectives, to guide the assessments of GE/HR specific results and to ensure data accuracy and completeness.</p> <p><i>Note: Please describe not only the types of data collection tools used (e.g. surveys, KIIs, desk review) but also how the data was collected (where, when, who, how) and what steps were taken to analyze it. Remember to include a description of original sampling strategy and the extent to which it covers the range of stakeholders involved in the intervention, with a clear justification of the selection of the targeted sample. Use annexes to provide detailed description.</i></p>	Fully	included. Limitations are well described.
<p>3.3 Stakeholders Consultation: The evaluation report gives a complete description of the stakeholder consultation process in the evaluation, including the rationale for selecting the particular level and activities for consultation.</p> <p><i>Note: Include a stakeholder mapping, showing that the consultation process was comprehensive to assure the reader that the selection of KIIs and/or survey participants was appropriate and representative of the universe of project stakeholder (in line with descriptions under item 1.3 above). Use annexes to provide detailed description.</i></p>	Fully	
<p>3.4 Limitations: The report presents a clear and complete description of limitations and constraints faced by the evaluation and if/how these were mitigated (e.g. gaps in the evidence, biases due to limits in stakeholder consultations, etc.).</p>	Fully	
<p>3.5 Ethics: The evaluation report makes explicit references to the ethical obligations of the evaluators and shows evidence that data collection and tools adhered to these ethical principles, (e.g. mechanisms and measures were implemented to ensure that the evaluation process conformed to relevant ethical standards, including but not limited to, informed consent of participants, confidentiality and avoidance of harm considerations).</p> <p><i>Note: Mentioning/referencing UNEG standards in the report does not amount to sufficient evidence that the data was actually collected with sensitivity to ethics and discrimination. It is a good practice to provide a clear explanation as to how the evaluation adopted these, showing examples of tools and processes used were sensitive to ethical considerations (e.g. consent, confidentiality) and were not discriminatory against particular group's participation (i.e. were interviews or focus groups held in a location, at a time, in a setting, using language/translation, that is appropriate and respectful; and facilitates the participation of a full range of stakeholders). Use annexes to provide detailed description.</i></p>	Fully	

SECTION 4: FINDINGS (weight 20%)	Rating	Good
Are the findings well substantiated, clearly presented, relevant and based on evidence?	57%	Executive Feedback on Section 4
4.1 Findings are presented with clarity, logic and coherence (e.g. avoid ambiguities). <i>Note: It is a good practice to clearly outline the findings in the report, preferably using a "set" of findings statements, with clear articulation and conciseness, followed by substantiation and full demonstration of the evidence used to formulate the findings' statements.</i>	Partly	The findings are logic and coherent presented in line with the evaluation criteria but the finding statements do not clearly articulate direct responses to the evaluation questions. They narrative contains good information but the evidence is not clearly reflected in the findings statements. The Findings should systematically and consistently address the evaluation questions presented in the evaluation matrix. For example the assessments of results should focus not only of achievement of the indicators but on the project contributions made towards the planned project outputs, outcomes and overall objectives (as per the evaluation questions). The narrative should also be better substantiated, showing the analysis done, with more detailed descriptions of activities undertaken (e.g. content of the training, capacity building activities, etc.) and showing how they contributed to the results claimed, demonstrating the cause-effect links. The evidence for the statements should also be consistently included through referencing or citations.
4.2 The evaluation findings are well substantiated, and provide sufficient levels of high quality evidence to systematically address the evaluation questions and criteria. <i>Note: Ensure the findings narrative are consistent with the findings statements and fully back the statement, showing the evidence and triangulation clearly.</i>	Mostly	
4.3 Findings reflect systematic and appropriate analysis and interpretation of the data; they are free from subjective judgments. <i>Note: in addition to describing the implementation of activities and completion of outputs, include an analysis of their contributions towards the intervention outcomes.</i>	Mostly	
4.4 Are cause and effect links between an intervention and its end results explained and any unintended results highlighted? <i>Note: Remember to include information on both the cause/effect links and unintended results</i>	Mostly	
SECTION 5: CONCLUSIONS AND LESSONS LEARNED (weight 20%)	Rating	
Are the conclusions clearly presented based on findings and substantiated by evidence?	67%	Executive Feedback on Section 5
5.1 Conclusions are well substantiated by the evidence presented and are logically connected to evaluation findings. <i>Note: Conclusions are not summaries of findings but they are formulated from the analysis and interpretation of the findings, giving meaning to them.</i>	Fully	The Conclusions section contains a good summary of the findings and as such, are logically connected to them. However, they should have contained a better balance of both strengths and weakness. The conclusions currently focus on the strengths and some of the important weaknesses are not so clearly articulated. The section should also go beyond the findings, and contain added explanations with more insights. This could include explaining some of the issues tackled by the recommendations. A good section on Lessons is included but the lessons need to be properly articulating a "lesson" and showing what the experience of the project was to enable their replication.
5.2 The conclusions reflect reasonable evaluative judgments that add insight and analysis beyond the findings. <i>Note: Conclusions should provide explanations for the findings and form the basis for recommending actions or decisions that are consistent with the conclusions.</i>	Partly	
5.3 Conclusions present the strengths and weaknesses of the object (policy, programmes, projects or other intervention) being evaluated, based on the evidence presented and taking due account of the views of a diverse cross-section of stakeholders.	Mostly	
5.4 Lessons Learned: When presented, the lessons learned section stems logically from the findings, presents an analysis of how they can be applied to different contexts and/or different sectors, and takes into account evidential limitations such as generalizing from single point observations. <i>Note: The lessons learned from an evaluation comprise the new knowledge gained from the particular circumstance (initiative, context outcomes and even evaluation methods) that is applicable to and useful in other similar contexts. They should demonstrate the intervention experience and be generalized to enable applicability by other interventions.</i>	Mostly	
SECTION 6: RECOMMENDATIONS (weight 15%)	Rating	Very Good
Are the recommendations relevant, useful, actionable and clearly presented in a priority order?	77%	Executive Feedback on Section 6
6.1 Recommendations are well grounded on the evaluation, logically derived from the findings and/or conclusions . <i>Note: The recommendations should be complete in number and depth, reflecting the analysis in the findings and conclusions and address the issues identified earlier.</i>	Mostly	A good set of recommendations is included. They are clear and realistic and include action oriented steps, however, the linkage between findings/conclusions and recommendations is not always clear as some of the issues they address were not fully explained earlier. References to the process used for their formulation are not included (the ratings considered some references made in the data analysis section of the

<p>6.2 The report describes the process followed in developing the recommendations including consultation with stakeholders.</p> <p><i>Note: Include a relevant explanation on the extent to which the evaluation participants were specifically consulted for the formulation of the recommendations and/or the level of participation of stakeholders in this evaluation stage.</i></p>	Partly	<p>(the ratings considered some references made in the data analysis section of the report). Recommendations are clearly prioritized.</p>
<p>6.3 Recommendations are clear, realistic (e.g. reflect an understanding of the subject's potential constraints to follow-up) and actionable.</p>	Fully	
<p>6.4 Clear prioritization and/or classification of recommendations to support use.</p>	Fully	

SECTION 7: GENDER AND HUMAN RIGHTS (weight 15%)	Score	Meets Requirements
Does the evaluation meet UN SWAP evaluation performance indicators? Note: this section will be rated according to UN SWAP standards.	100%	Executive Feedback on Section 7
7.1 GEWE is integrated in the evaluation scope of analysis and evaluation criteria and questions are designed in a way that ensures GEWE related data will be collected. <i>Note: Refer to the UNEG UN-SWAP Evaluation Performance Indicator Technical Note for guidance on this section.</i>	Fully integrated (3)	GEWE is fully integrated. Even though there is no assessment of data on specific gender results, the thematic focus of the programme is on gender. Gender is an evaluation criteria and related evaluation questions are included. The methodology was fully gender-responsive and data collection tools designed appropriately. The methodology uses mixed data collection methods and references to confidentiality and ethical guidelines. Gender analysis is fully reflected in the report. Background section, findings, conclusions and recommendations contain gender-related analysis. Unanticipated effects were not identified.
7.2 A gender-responsive methodology , methods and tools, and data analysis techniques are selected. <i>Note: it is not enough to simply describe the methodology as "gender-responsive", it is important to demonstrate that the data collection and analysis integrated gender considerations; that data was collected disaggregated by sex; that methods/tools were designed to enable GEWE assessments; and/or that processes employed (i.e. sampling, triangulation, validation) ensured inclusion and enabled data for GEWE analysis.</i>	Fully integrated (3)	
7.3 The evaluation findings, conclusions and recommendation reflect a gender analysis. <i>Note: Please address all aspects of this sub-criterion</i>	Fully integrated (3)	
SECTION 8: THE REPORT PRESENTATION (weight 10%)	Rating	Very Good
Is the report well structured, written in accessible language and well presented?	87%	Executive Feedback on Section 8
8.1 Report is logically structured, concise and of reasonable length, well written and presented with clarity and coherence (e.g. the structure and presentation is easy to identify and navigate (numbered sections, clear titles and subtitles, context, purpose and methodology would normally precede findings, which would normally be followed by conclusions, lessons learned and recommendations) and is written in accessible language with minimal grammatical, spelling or punctuation errors. <i>Note: Reasonable length for project/programme and CPE evaluations is about 40 pages (excluding Annexes 60 pages); and 50 pages</i>	Mostly	The Report is complete with appropriate structure but long (53 pages) and should be shortened to about 40 pages to encourage evaluation use. The formatting needs to be fixed to ensure all figures are properly shown in the report. The key Annexes are presented but some are embedded in separate files which may not open. Suggest to upload these to the document to ensure they are available. The opening pages are complete and the executive summary is a stand-alone section.
8.2 The title page and opening pages provide key basic information on the name of evaluators and, timeframe of the evaluation, date of report, location of evaluated object, names and/or organization(s) of the evaluator(s), name of organization commissioning the evaluation, table of contents including, as relevant: tables, graphs, figures, annexes-; list of acronyms/abbreviations, page numbers.	Fully	
8.3 The Executive Summary is a stand-alone section that includes an overview of the intervention, evaluation purpose, objectives and intended audience, evaluation methodology, key findings, conclusions and recommendations. The Executive summary should be reasonably concise. <i>Note: Executive Summaries should be maximum 5-6 pages long</i>	Fully	
8.4 Annexes should be of reasonable length and include, when not present in the body of the report: ToR, evaluation matrix, list of interviewees, list of site visits, data collection instruments (such as survey or interview questionnaires), list of documentary evidence. Other appropriate annexes could include: additional details on methodology, copy of the results chain, information about the evaluator(s). <i>Note: Annexes should be maximum 60 pages long.</i>	Fully	
Additional Information		
Identify aspects of good practice of the evaluation <i>Note: This section is to be populated by the QA Reviewer only, based on the overall Evaluation Report. No need to identify specific elements related to this section.</i>		
[Piloting] SECTION 9: DISABILITY INCLUSION (weight: 5%) * The score for Section 9 will be 'bonus points' (5%), on top of the existing 100% weight. ** Assessment is based on the UN Disability Inclusion (For further details, please refer to Technical Notes on Entity Accountability Framework).	SCALE (No, Partially, Yes)	OVERALL ASSESSMENT for DISABILITY INCLUSION (Missing, Partial, Sufficient)

Does the evaluation include consideration of disability inclusion?		Sufficient
9.1 The evaluation questions include references to disability inclusion.	Yes	Qualitative Feedback (Please highlight any findings on disability inclusion): There are references to disability inclusion in the evaluation questions and methodology, and there are also references in the findings and conclusions. But references were not found in the recommendations.
9.2 The evaluation methodology includes references to disability inclusion.	Yes	
9.3 The Evaluation findings, conclusions and/or recommendations contain references to disability inclusion.	Partially	

PART III: THE OVERALL RATING

Key Guiding Question	Total weighted score %	Overall Rating	Other reviewer's comments
Is this a credible report that addresses the evaluation purpose and objectives based on evidence, and that can therefore be used with confidence?	83.99	Good	This is a good evaluation report. There are some gaps related to providing direct and clear responses to the evaluation questions but good Conclusions and Recommendations sections are included.