

TEMPLATE – MONITORING, EVALUATION AND RESEARCH PLAN 2025

UN Women Indonesia Country Office

NOTE: Examples have been included below to illustrate how to complete each column; they are not meant to be accurate to real life activities.

i. Monitoring and Research Plan 2025

Activity	UNSDCF Outcome/ UN Women SP Outcome	SN Output/R relevant flagship program	Related indicator /KPI (Y/N, Indicator number, how and when)	Data Collection (Y/N, what data, how)	Office and Person in charge	Partners and stakeholders	Planned Dates 2025				Donors Involved	Budget	
							Q1	Q2	Q3	Q4		Source	Amount
MONITORING													
RMS Programme Implementation Monitoring	All	WP 2025	Y (all, completion of RMS, six-monthly)	Y (narrative notes, project's reports)	Indonesia CO – Novi Tri Setyo wati, Zsahw a Maula	n/a	x	x	x	x	n/a	Core – No Cost Implication	Staff Time
UNINFO JWP Monitoring	Goal 1 (Outcome 1, Output 1.1), Goal 2 (Output 2.1), Goal 3 (Output 3.1), Goal 4 (Output 4.1)	SN Output 4.2.3, 3.1.4, 3.1.5, 2.1.3, 2.1.2, 2.1.4, 1.1.1, 1.1.2	Y (4.2.3E, 4.2.3F, 3.1.4B, 3.1.4D, 3.1.5A, 2.1.3A, 2.1.3B, 2.1.2A, 2.1.2C, 2.1.2B, 2.1.4B, 1.1.1A, 1.1.2A, 1.1.2B desk	Y (narrative notes, project's reports)	Indonesia CO – Novi Tri Setyo wati, Zsahw a Maula	n/a		x		x	n/a	Core – No Cost Implication	Staff Time

			review, annually)											
Gender Scorecard Monitoring	SN OEE	SN OEE Output 1.3	Y (Indicator 1.3A, 1.3B, 1.3C, desk review, UNINFO, supporting evidence from various working groups, quarterly)	Y (qualitative and quantitative data, desk review, discussion with RCO and GTG Co-chairs, gender parity data, UNINFO)	Indonesia CO – Novi Tri Setyo wati	n/a	x	x	x	x	n/a	Core – No Cost Implication	Staff Time	
Social Media Monitoring	SN OEE	SN Output 2.3	Y (Indicator 2.3A, 2.3B, 2.3C, social media review, six-monthly)	Y (quantitative data, social media review)	Indonesia CO – Radhis ka Anggiana	n/a	x	x	x	x	n/a	Core – No Cost Implication	Staff Time	
Monitoring of the operational effectiveness for risk management and mitigation strategy	SN OEE	SN Output 5.1	Y (Indicator 5.1A, 5.1B, desk review, 2022-2023)	Y (quantitative, desk review)	Indonesia CO – Merry Mailangkay	n/a	x	x	x	x	n/a	Core – No Cost Implication	Staff Time	

Monitoring of procurement planning for efficient procurement	SN OEE	SN Output 4.2	Y (Indicator 4.2D, 4.2F, 4.2G, desk review, 2022-2023)	Y (quantitative, desk review)	Indonesia CO – Merry Mailangkay	n/a	x	x	x	x	n/a	Core – No Cost Implication	Staff Time
Outcome and Output Monitoring activities – “Empowering women for sustainable peace: preventing violence and promoting social cohesion in ASEAN”	SN Outcome 4.1	SN Output 4.1.1, 4.1.2, 4.1.3, 4.1.4	Y (4.1A, 4.1B, 4.1.1.B, 4.1.1.C, 4.1.2A, 4.1.2B, 4.1.3B, 4.1.4A, Field visits, document/desk review, coordination meetings , 2024-25)	Y (Field visits, document /desk review, coordination meetings for M&E related activities). Tools to use are survey questionnaires, key informant interviews, focused group discussions, meetings and document review)	Indonesia CO- WPS- ASEAN M&E Consultants	POs from Country Offices	x	x	x	x	GAC	Non-Core - Available	USD 25,000 and Staff Time
Consultancy budget to monitor the activities - “Empowering women for sustainable peace:	SN Outcome 4.1	SN Output 4.1.3	Y (4.1.3.7, desk	Y (Field visits, document	Indonesia CO- WPS-	Consultant	x	x	x	x	Department of Foreign		USD 85.000

preventing violence and promoting social cohesion in ASEAN”			review, project's report, field visit)	/desk review, coordination meetings for M&E related activities). Tools to use are survey questionnaires, key informant interviews, focused group discussions, meetings and document review)	ASEAN M&E Consultants						Affairs, Trade & Development Australia , Foreign, Commonwealth & Development Office United Kingdom		
Outcome and Output Monitoring activities – UN Women Indonesia Strategic Note (SN) 2021-2025/UN Sustainable Development Cooperation Framework (UNSDCF) Outcome 1, “People living in Indonesia, especially those at risk of being left furthest behind, are empowered to fulfil their human development potential as members of a pluralistic, tolerant, inclusive, and just society, free of gender and all other forms of discrimination”	SN Outcome 4.2	SN Output 4.2.3, 4.2.4, 4.2.5, 4.2.8, 4.2.9	Y (4.2.3A, 4.2.3B, 4.2.3F, 4.2.4A, 4.2.4B, 4.2.5B, 4.2.8A, 4.2.8D, 4.2.9A, desk review, project's report,	Y (Field visits, document /desk review, coordination meetings for M&E related activities). Tools to use are survey questionn	Indonesia CO – Nastasha Jimenez, Novi Tri Setyo wati	Wahid Foundation, AMAN Indonesia	x	x	x	x	Government of Netherlands	Non-Core - Available	USD 23,234 and staff time

				field visit)	aires, key informant interviews, focused group discussions, meetings and document review)									
Outcome and Output Monitoring activities – Empowered Women for Sustainable Peace: Addressing the Peace-Humanitarian Nexus to Enhance Community Resilience in Indonesia	SN Outcome 4.2	SN Output 4.2.1, 4.2.3, 4.2.4, 4.2.5, 4.2.7, 4.2.8	Y (4.2.1A, 4.2.1B, 4.2.1C, 4.2.1D, .2.1D, 4.2.8A, 4.2.8B, 4.2.8C, 4.2.3B, 4.2.3E, 4.2.3F, 4.2.4B, 4.2.5E, 4.2.5F, 4.2.7B, 4.2.8A, 4.2.8B, 4.2.8C, desk review, project's report, field visit)	Y (Field visits, document /desk review, coordination meetings for M&E related activities). Tools to use are survey questionnaires, key informant interviews, focused group discussions, meetings and document review)	Indonesia CO – Annisa Srikan dini, Novi Tri Setyo wati	Wahid Foundati on, Yayasan Care Peduli, Save the Children	x	x	x	x	KOREA Internati onal. Cooperat ion Agency	Non- Core - Available	USD 75,000	

Mid-Term Review – Empowered Women for Sustainable Peace: Addressing the Peace-Humanitarian Nexus to Enhance Community Resilience in Indonesia	SN Outcome 4.2	SN Output 4.2.1, 4.2.3, 4.2.4, 4.2.7, 4.2.8	Y (IDN_D_4.2.1A, IDN_D_4.2.1B, IDN_D_4.2.1C, IDN_D_4.2.8A, IDN_D_4.2.8B, IDN_D_4.2.8C, IDN_D_4.2.3E, IDN_D_4.2.3F, IDN_D_4.2.5E, IDN_D_4.2.5F, IDN_D_4.2.7B, IDN_D_4.2.8A, IDN_D_4.2.8B, IDN_D_4.2.8C, desk review, project's report, field visit)	Y (Field visits, document /desk review, coordination meetings for M&E related activities). Tools to use are survey questionnaires, key informant interviews, focused group discussions, meetings and document review)	Indonesia CO – Annisa Srikan dini, Novi Tri Setyo wati	Wahid Foundation, Yayasan Care Peduli, Save the Children		x	x	x	KOREA Internati onal. Cooperat ion Agency	Non-Core - Available	USD 30,000
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RESEARCH

NYGA-led Mini Research – Youth Way: Communication for Social Norms Change Strategy – UN Women Indonesia Strategic Note (SN) 2021-2025/UN Sustainable Development Cooperation Framework (UNSDCF) Outcome 1, “People living in Indonesia, especially those at risk of being left furthest behind, are empowered to fulfil their human development potential as members of a pluralistic, tolerant, inclusive, and just society, free of gender and all other forms of discrimination”	SN Outcome 4.2	SN Output 4.2.4	Y (IDN_D_4.2.4.3, IDN_D_4.2.4.4, IDN_D_4.2.4.7, desk review, field visit)	Y (Field visits, document /desk review. Tools to use are survey questionnaires, key informant interviews, focused group discussions, meetings and document review)	Indonesia CO – Yulies Puspitaning yas, Ryan Richard Rihi	National Youth Gender Activists	X	X			Government of Netherlands	Non-Core - Available	USD 6,000
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ii. Evaluation Plan 2025

Final evaluation – Regional Programme – “Empowering Women for Sustainable Peace: Preventing Violence and Promoting Social Cohesion in ASEAN”	Y	SN Outcome 4.1	SN Output 4.1, 4.2, 4.3, 4.4.	Indonesia CO – Cristina Fernandez Escorza	Indonesia	N		x	x	x	Government of the United Kingdom and the Government of Canada	Non-Core - Available	USD 109,000	Not initiated	Final evaluation planned as per agreement with the Donors
Final Evaluation - UN Women Indonesia Strategic Note (SN) 2021-2025/UN Sustainable Development Cooperation Framework (UNSDCF) Outcome 1, “People living in Indonesia, especially those at risk of being left furthest behind, are empowered to fulfil their human development potential as members of a pluralistic, tolerant,	Y	SN Outcome 4.2	SN Output 4.2.3, 4.2.4, 4.2.5, 4.2.8, 4.2.9	Indonesia CO – Nastasha Jimenez, Novi Tri Setyowati	AP/Indonesia	N		x	x	x	Government of the Netherlands	Non-Core Available	USD 34,850	Initiated	Final evaluation will start 6 months prior to project period ends.

General Guideline:

1. Monitoring : e.g. survey (please clarify: online/offline), field visit, document/desk review, coordination meeting for M&E related activities.
2. Research : e.g. CCA, scoping study/landscape analysis (an exploration activity to justify on the necessity of the project), assessment, baseline/endline study, insight study
3. Evaluation : e.g. mid-term evaluation, final evaluation
4. Data collection : e.g. qualitative or quantitative data

GLOSSARY

Activity	Actions taken or work performed through which inputs such as funds, technical assistance, and other types of resources are mobilized to produce specific outputs.
Assumptions	Hypotheses about factors or risks which could affect the progress or success of an intervention. Intervention results depend on whether or not the assumptions made, prove to be correct.
Baseline	Information gathered at the beginning of a project or programme from which variations found in the project or programme are measured.
Beneficiaries	The individuals, groups, or organizations, whether targeted or not, that benefit directly or indirectly, from the intervention.
Data	Specific quantitative and qualitative information or facts that are collected and analyzed.
Evaluation	An assessment, conducted as systematically and impartially as possible, of an activity, project, programme, strategy, policy, topic, theme, sector, operational area or institutional performance. It analyses the level of achievement of both expected and unexpected results by examining the results chain, processes, contextual factors and causality using appropriate criteria such as relevance, effectiveness, efficiency, impact and sustainability. An evaluation should provide credible, useful evidence-based information that enables the timely incorporation of its findings, recommendations and lessons into the decision-making processes of organizations and stakeholders.
Goal	The higher-order national objective to which a development intervention is intended to contribute.
Impact	Positive and negative long-term effects on identifiable population groups produced by a development intervention, directly or indirectly, intended or unintended. These effects can be economic, socio-cultural, institutional, environmental, technological or of other types and should have some relationship to the MDGs and national development goals.
Indicators	a limited number of measurements that are used for monitoring and reporting on the achievement of results.

Monitoring	Management's continuous examination of any progress achieved during the implementation of an undertaking in order to track its compliance with the plan and to take necessary decisions to improve performance.
Outcome	The intended or achieved short-term and medium-term effects of an intervention's outputs, responding to national priorities and local needs and UNDAF outcomes. Outcomes represent changes in development conditions that occur between the completion of outputs and the achievement of impact.
Output	The products and services that result from the completion of activities within a development intervention within the control of the organization.
Research	A systematic examination designed to develop or contribute to knowledge.
Review	The periodic or ad hoc, often rapid assessment of an undertaking's performance that does not apply the due process of evaluation. Review tends to emphasize operational issues.
Target	Specifies a particular value for an indicator to be accomplished by a specific date in the future.